

POST LOCKDOWN PLAYBOOK FOR EMPLOYEE TRANSPORTATION

Routematic

Highest Rated Corporate Ground Transportation App

www.routematic.com

A NEW NORMAL POST COVID-19 LOCKDOWN

The COVID-19 lockdown is in place to slow down the progression of the virus. The virus will not be eradicated by the lockdown

Post the lockdown, the virus will continue to exist in our society and will pose a threat to business continuity till the time a vaccine/cure is found which might take anywhere between 12–18 months

MHA will continue to govern the country's general response to COVID-19. Depending on the nature of the business, every organization will need a customized operating plan to adapt to this new normal

Keep your business ready for multiple lockdowns over the course of the next 12 months

POST LOCKDOWN STRATEGY

Organization's strategy post the lockdown
should have two goals

Reduce Business Risk
arising from the contagion
infecting the workforce

Control Cost of business
operations in the post
lockdown world

EHS policy will be the key to manage business risks for organizations
that cannot let their employees work from home for a long period.

Facility management will be at the forefront line of every
organization's COVID-19 response strategy

EMPLOYEE TRANSPORT OPERATIONS WILL BOOKEND EVERY ORGANIZATION'S POST LOCKDOWN STRATEGY TO DEAL WITH COVID-19



Employee transportation should be the first step towards establishing a safer workplace.



Public transport is highly vulnerable to further outbreaks and should be avoided.



Organizations must expand their coverage of employee transport operations to enable safer mobility for their workforce.



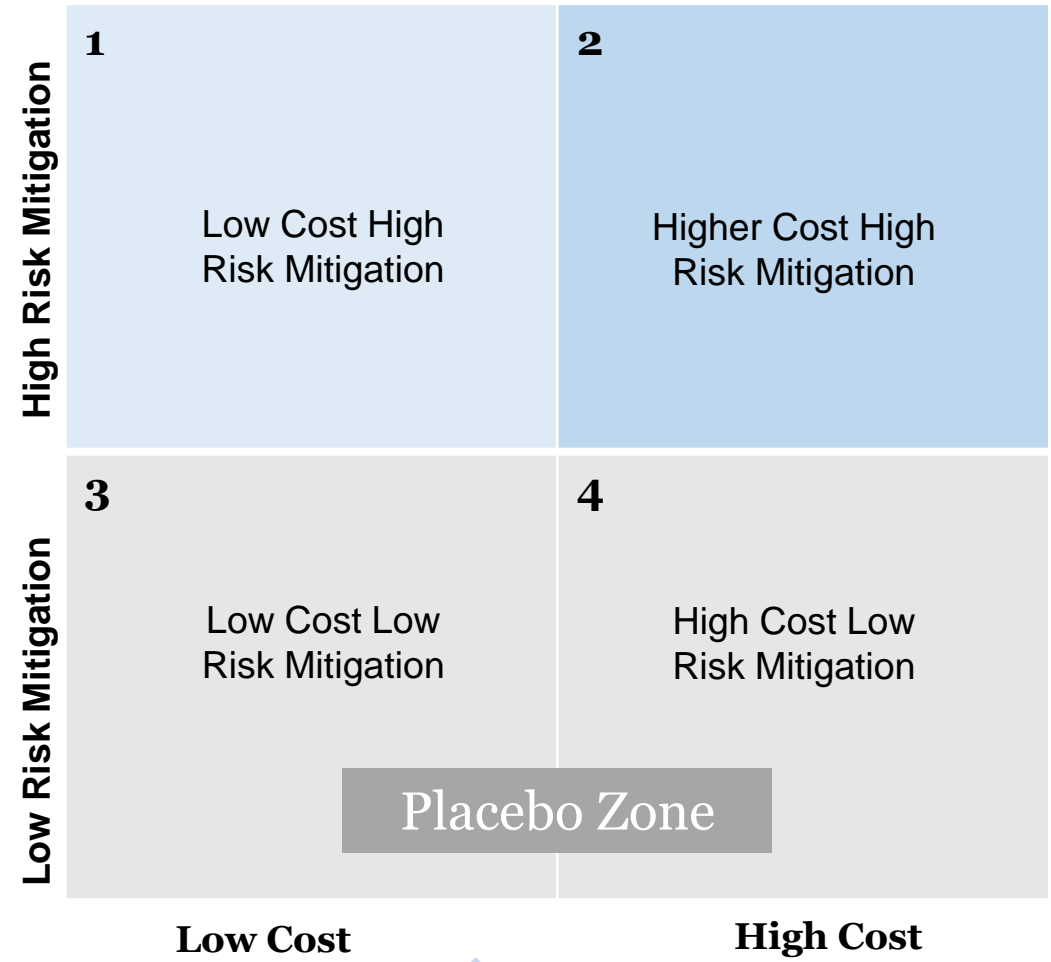
Post lockdown employee transport must ensure highest possible safety and hygiene standards over and above govt guidelines.

A DECISION MAKING FRAMEWORK FOR EVALUATING COVID-19 RISK MITIGATION STRATEGIES IN EMPLOYEE TRANSPORTATION

Avoid initiatives that fall in the placebo zone. These will escalate cost but not mitigate risk.

Focus on Low-Cost High-Risk Mitigation initiatives.

All government directives must be implemented irrespective of the quadrant they fall in.



RECOMMENDED INITIATIVES FOR YOUR TRANSPORT OPERATIONS POST THE LOCKDOWN

Transport Policy

- Implement a Social Radius Transport Policy to limit the number of co-passengers an employee can be exposed to.
- Minimize risks by shifting women to regular working hours that automatically eliminates the usage of guards.
- Isolate employees and drivers from govt. defined containment zones from your transport network.

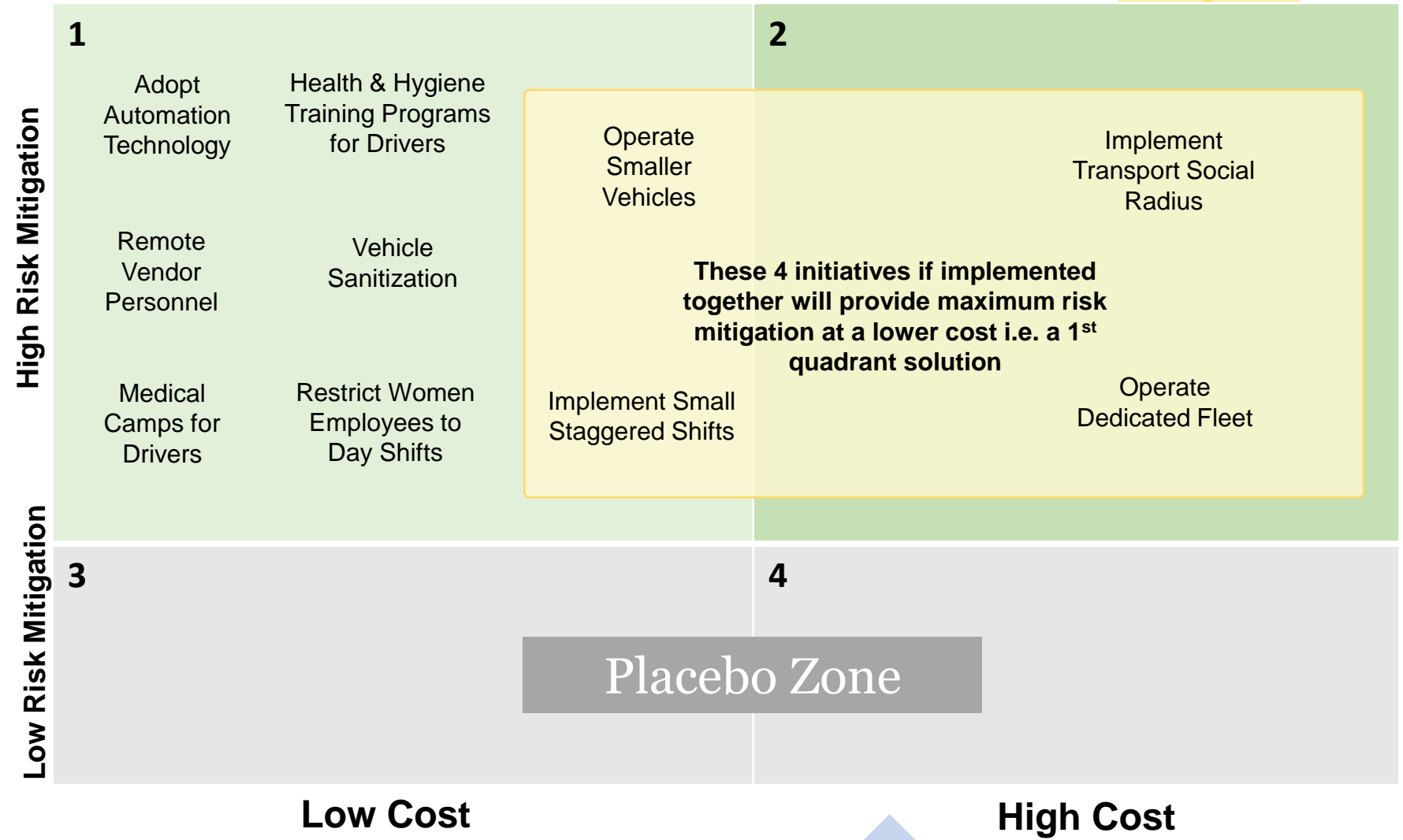
Fleet Services

- Sanitize common touch points in vehicles before every trip
- Get employees and drivers to wear masks during the trip
- Conduct regular health clinics for drivers
- Continuous training of drivers on health and hygiene

Transport Operations

- Use smaller and dedicated vehicles (separate entry and exits for each passenger)
- Operate in smaller shifts for better vehicle utilization that prevents crowding at drop points.
- Get vendor partners to manage operations remotely using technology
- Maintain Health and Sanitization records for vehicles & drivers
- Have a contact tracing solution that can track positive cases and isolate the affected employees.
- Design a BCP plan to distribute laptops/desktops using the employee transport network in case of future lockdowns

ANALYSING THE EFFECTIVENESS OF THE RECOMMENDED INITIATIVES FOR EMPLOYEE TRANSPORT



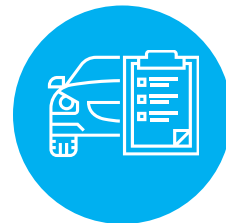
ADOPT A TRANSPORT AUTOMATION TOOL TO MANAGE BUSINESS RISK AND CONTROL COSTS POST LOCKDOWN



Automation can
reduce 6-10% of the
overall transport cost



Automation can ensure
EHS compliance in lines
with the MHA directives



Automation will enable fleet
vendors to work remotely
reducing 3rd party
manpower requirement on-
campus



Automation will
enable you to activate
BCP plans effectively

ROUTEMATIC OFFERS THE INDUSTRY'S MOST COMPREHENSIVE SUITE OF TOOLS TO PROTECT YOUR ORGANIZATION'S EMPLOYEE TRANSPORT OPERATIONS FROM COVID-19 RELATED RISKS



Social Radius Support In Routing

Creates containment circles in your transport network by limiting the number of unique co-passengers an employee can be exposed to.



Red, Amber & Green Zone Support In Routing

Maps employees accordingly so that the containment zones can be isolated and kept outside of your network.



Routing Tags For Essential Employees

Enables special routing for critical resources - like providing exclusive vehicles for vital employees of every department.



Contact Tracing

Trace and quarantine employees who traveled with positive COVID-19 cases to break the chain and stop the spread.



Contactless Check-In & Check-Out

System generated OTPs enable employees to share codes with their drivers without touching foreign devices.



Red, Amber & Green Zone Based Broadcast Messaging

Routematic's existing in-app broadcast messaging has now been complemented with zone-specific messages.



EHS Module For Transport Operations

Secure & track EHS compliance like vehicle sanitization, drivers with masks & sanitizers, for your transport operations.



Digital Training Platform For Drivers

Impart virtual training on safety and precautionary measures to the drivers without them being physically present on your campus.



Thank You

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www.routematic.com